

The Company has established the “Internal Material Information Disclosure Procedure” and continuously disseminate as follows:

To disseminate “Internal Material Information Disclosure Procedure” and “Insider Trading” relevant information sourced from TWSE website

| Object | Implementation | Frequency | 2022 Achievement |
|-----------------|--|--------------|------------------|
| Board Members | Regularly conduct after quarterly board meetings. All directors shall not trade their shares during the closed period, which is 30 days prior to the announcement of the annual financial report, and 15 days prior to the announcement of the quarterly financial report. | Quarterly | 4 times |
| Management Team | Issuing monthly communications e-mail | Monthly | 12 times |
| New insiders | Execute when signing the “Manager’s Declaration” | On-board Day | 1 time |

Dissemination of prevention 「Insider Trading」 course in 2022 as follows:

| Date | Object | Course Name | Course content | Hours | Attendance |
|---------|---------------|-------------------------------------|---|-------|------------|
| 2022/09 | All Employees | Prevention Insider Trading in Y2022 | <ol style="list-style-type: none"> 1. What is insider trading? 2. Constituent elements of insider trading 3. Internal notification process of the company 4. Highlights | 2,617 | 5,234 |