

The Company has established the “Internal Material Information Disclosure Procedure” and continuously disseminate as follows:

Course Highlight: To disseminate “Internal Material Information Disclosure Procedure” and “Insider Trading” relevant information sourced from TWSE website

Object	Implementation	Frequency	2020 Achievement
Board Members	Regularly conduct after quarterly board meetings.	Quarterly	4 times
New insiders	Execute when signing the “Manager’s Declaration”	On-board Day	6 times
Management Team	Issuing monthly communications e-mail	Monthly	12 times
Employees	Disseminate via announcement on the intranet	Annual	All employees participated on April 27, 2020.